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The Fine Print... Exhibitor Guidelines & Requirements

- 1) An application to exhibit must be by a person/s who have attained the age of eighteen (18) years.
- 2) No secondhand goods are to be sold.
- 3) All goods are to be handmade, homemade or homegrown. People requesting sites to sell imported goods will not be granted a space.
- 4) Your application form will be deemed a formal agreement. It will clearly define the site space, period of tenure, agreed product lines, and fees.
- 5) All site fees to be paid in advance. If cheques are disonoured a fee, equivalent to the amount enforced by the bank, will be charged and the site booking/s will be cancelled.
- 6) Cancellations: If a written cancellation notice is provided at least 30 days prior to the event Exhibitors may have their fee returned less a \$10 administration fee. If there is no notification of cancellation prior to 30 days Exhibitors will forfeit all their fees. Fees cannot be held over for a future event or transferred to another exhibitor.
- 7) Weather: The event is an ALL weather event. There will be no refunds issued for Exhibitors who do not attend due to inclement weather.
- 8) The Committee reserves the right to refuse or cancel any applicant or application.
- 9) Approval from The Committee is required if an Exhibitor wishes to change the primary form of their art and craft works. This to ensure the event maintains its selection criteria standards. Approval will not be unreasonably withheld.
- 10) Packing up exhibition space prior to event finish time (3pm) is not permitted unless at the direction of The Market Supervisor. Exhibitors must expect to remain trading until 3pm.
- 11) It is the Exhibitor's responsibility to obtain any licence and/or permits required by Government, or Statutory Authorities, to be held in respect of the conduct of the Exhibitor's business in the event area. Copies to be provided to The Committee as requested.
- 12) Exhibitors are required to obey the lawful directions of the Market Supervisor at all times.
- 13) All Exhibitors are responsible for the removal of all rubbish from their site. The Site and area surrounding the site is to be left in a clean manner. Failure to adequately clean up at the end of the event may result in a cancellation of your space for the next event, or refusal for attendance at any future events. Under NO circumstances is any solid or liquid waste to be deposited or, cause to be deposited, on any ground or in any drain at the venue site.
- 14) The event carries a strict NO ANIMALS ALLOWED policy.
- 15) All Exhibitors must use weighted devices to secure tented structures, clothes-racks or other lightweight infrastructure.

Product and Public Liability Insurance. All Exhibitors must submit a certificate of currency with their application.

We/I confirm we have read and agree to the Exhibitors Rules & Guidelines and accept any and all decisions made by The Committee.

SIGNED:.....DATE:.....

NAME:.....