

## Artisans On Show Application Form

Held at Panorama Hotel, 1 Quail St, St Helens Saturday June 6, 2026

Applications close on Tuesday 31 March 2026

Successful applicants confirmed by email from April 30, 2026

Payment to be received by May 15, 2026

Pay via EFT: Bendigo Bank **BSB 633 000 Acc: 1563 90783** when invoice received

### Selection Criteria

To ensure the high standard of the Bay of Fires Winter Arts Festival is maintained, applications received will be considered based on the following criteria. You are welcome to send a photo of your work along with your application or a link to your website. The selection criteria are:

- **Tasmanian Content** - where either the raw material and/or the maker is Tasmanian is our priority. Australian materials will be considered when used in the making of the wares.
- **Designer, Maker & Creator** – Must be designed, made or created by the artisan themselves. Special consideration will be given to homemade and handmade.
- **Quality** - distinguishing characteristics or attributes.
- **Innovation** - consideration will be given to the need for variety at the show and the niche market the product fits into.

All or none of these criteria may be used in the committee's selection process. The decision to offer a site to an applicant will be at the complete discretion of the committee.

<b>Full Name</b>	
<b>Business Name</b>	
<b>Address</b>	
<b>Email</b>	
<b>Website</b>	
<b>Phone (best contact)</b>	
<b>Description of goods</b>	
<b>Site sizes are varied (circle TWO choices)</b> <i>Limited number for each size. 'First In, first Choice'</i>	<p style="text-align: center;"> <b>3m x 2m</b>                      <b>3m x 1.5m</b>                      <b>2.5m x 2.5m</b>                      <b>2.5m x 2m</b> </p> <p style="text-align: center;"><i>Note: dimensions are W x D and for floor area space only. No dividers or tables supplied.</i></p>
<b>Fee required – Sat 2<sup>nd</sup></b>	<input type="checkbox"/> \$60 fee to be paid on receipt of acceptance email - prior to event

Parking for **Artisans** is not available on Panorama Hotel grounds. Access for bump-in and bump-out will be via the rear deck from Cameron Street. Artisans may park in an orderly fashion along Cameron Street once unloaded.

1) BUMP-IN: Via Cameron St deck area from 7am - 9am on the day of the show

2) BUMP-OUT: Artisans must vacate and clean their site no earlier than 3pm

**Artisans On Show will open to the public from: 10am and Close: 3pm**

**You must be available to trade for the duration of the advertised time of the event.**

## Conditions of Entry

- 1) An application for a site must be by a person/s who is eighteen (18) years or older.
- 2) No second-hand goods are to be sold.
- 3) All goods are to be handmade, homemade or created in Tasmania.
- 4) Your application form will be deemed a formal agreement. It will clearly define the site space, period of tenure, agreed product lines, and fees.
- 5) All site fees to be paid in advance by Electronic Funds Transfer.
- 6) Cancellations: If a written cancellation notice is provided at least 5 days prior to the event the applicant may have their fee returned less a \$10 administration fee. If there is no notification of cancellation prior to 5 days, or no shows, the applicant will forfeit all their fees. Fees cannot be held over for a future event or transferred to another applicant.
- 7) Weather: The event is an all-weather event. There will be no refunds issued for applicants who do not attend due to inclement weather. All sites are inside.
- 8) The Committee reserves the right to refuse or cancel any applicant or application.
- 9) Approval from The Committee is required if an applicant wishes to change the primary form of their art and craft works. This to ensure the event maintains its selection criteria standards. Approval will not be unreasonably withheld.
- 10) Packing up exhibition space prior to event finish time (3pm) is not permitted unless at the direction of the Event Manager. **All applicants must expect to remain trading until 3pm.**
- 11) It is the applicant's responsibility to obtain any licence and/or permits required by Government, or Statutory Authorities, to be held in respect of the conduct of the applicant's business in the event area. Copies to be provided to The Committee as requested.
- 12) Applicants are required to always obey the lawful directions of the Event Manager. All applicants are responsible for the removal of all rubbish from their site. The site and area surrounding the site is to be left in a clean manner. Failure to adequately clean up at the end of the event may result in a cancellation of your space for the next event, or refusal for attendance at any future events. Under NO circumstances is any solid or liquid waste to be deposited or, cause to be deposited, on any ground or in any drain at the venue site.
- 13) The event carries a strict NO ANIMALS ALLOWED policy.
- 14) All applicants must use weighted devices to secure movable structures, clothes-racks or other lightweight infrastructure.
- 15) Product and Public Liability Insurance. All applicants must submit a certificate of currency with their application valid for the event date/s.

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We/I confirm we have read and agree to the **Conditions of Applicants** and accept all decisions made by The Committee. We/I attach a copy of my Product and Public Liability Insurance.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

Completed forms must be scanned and emailed with attachments to

[secretary@bayoffireswinterartsfestival.com.au](mailto:secretary@bayoffireswinterartsfestival.com.au)

Successful applicants will be confirmed by email from April 30 April 2026

For help, advice or more information contact: Event manager Carol Liefing 0418 135 051 or email

[secretary@bayoffireswinterartsfestival.com.au](mailto:secretary@bayoffireswinterartsfestival.com.au)